

## AQR: Final Disposition of Quality Test Evidence

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### Policy

The final disposition of all quality (proficiency or competency) test evidence is one of the following LIMS chain-of-custody locations:

- Quality Test Storage. Quality test storage is located in the Evidence Section.
- Destroyed. Destruction of controlled substance quality tests must be in the presence of the section supervisor or designee.
- Retired. Once a quality test is retired it is no longer subject to chain-of-custody requirements.

Test items will be temporarily retained in the Evidence Section storage for possible reuse as internal proficiency or competency tests or as training aids. Toxicology and alcohol test items will be destroyed on a routine basis. All other test items may be destroyed at the discretion of the Quality Manager.

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