

## PRO: Control of Data

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**Calculation and data transfer checks**

Manual calculations are subject to systematic checks during the technical review process of case records.

**5.4.7.1**

Transfers of analytical data are subject to systematic checks using verification of positive and negative controls:

- blood alcohol batch data (batch positive and negative controls)
  - EIA batch data (batch positive and negative controls)
  - downloads of breath alcohol test results (daily positive control)
  - DNA data (positive and negative controls)
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**Automated transfer of data**  
**5.4.7.2.b**

The Sacramento County District Attorney Information Technology Bureau is responsible for the maintenance and security of all electronic data residing on the network.

**5.4.7.2.c**

All laboratory computers and automated equipment are maintained to ensure proper functioning. Laboratory environmental and operating conditions are maintained to ensure the integrity of analytical results.

**5.4.7.2.a**

Computer software developed in-house must be validated sufficiently to ensure the software is adequate for use.

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