

## TPD: Training Program

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**Training policy** Training which is required to develop competency, ensure good laboratory practice, or maintain an analyst's proficiency in their current work assignment or technical discipline shall not be overshadowed by casework assignments.

### 5.2.2

**Types of approved training**

Approved training consists of, but is not limited to, one or more of the following:

- competency training
  - in-house technical courses and seminars
  - external training
  - national and regional professional association meetings and workshops
  - continuing education programs
  - relevant college courses in a forensic specialty
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**Selection criteria**

The following criteria determine the selection of an analyst for training:

### 5.2.2

- the analyst is new to the laboratory
  - the analyst has transferred to a new technical unit or section within the laboratory
  - the analyst is absent from casework within a technical discipline for more than one year
  - results of proficiency testing indicate remedial training is required
  - training is available for new analytical procedures and technologies which the laboratory should adopt
  - a new procedure is adopted within the technical unit or section within the laboratory
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**Effectiveness of training**

The effectiveness of training is evaluated by the following means:

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- review of staff training evaluations
  - successful completion of competency and proficiency tests
  - review of court testimony
  - customer feedback
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