

TPD: Continuing Education Program

Introduction Laboratory employees may enroll in a continuing education program at a college or university that provides relevant courses in management or courses related to a forensic discipline.

It is recommended that each analyst should obtain at least eight hours of continuing education per year.

NOTE: This is required for analysts who perform DNA related casework.

Employee's responsibilities The employee enrolling in a continuing education program is responsible for

- maintaining current workload responsibilities
 - developing a program schedule in conjunction with the unit supervisor
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Tuition reimbursement Sacramento County provides tuition reimbursement for job-related education costs incurred by employees who apply for such reimbursement in accordance with the policies and procedures governing the tuition reimbursement program.

Labor agreement Refer to the appropriate labor agreement to determine the specific rate of reimbursement.
