

## SUB: Subcontracting

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### General

Laboratory work that is subcontracted will be placed with a competent subcontractor. Competence is defined as accreditation by one of the following:

#### 4.5.1

- American Society of Crime Laboratory Directors Laboratory Accreditation Board (ASCLD/LAB International)
- Other accrediting body supporting ISO/IEC 17025:2005
- American Board of Forensic Toxicology.

In absence of accreditation, a documented audit of the subcontractor's work may be used to establish competence. This audit may be limited only to the scope of the work in question.

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### DNA outsourcing

The laboratory does not use a vendor laboratory for outsourcing any of its DNA analyses as defined by the Federal Bureau of Investigation (FBI) *Quality Assurance Standards for Forensic DNA Testing Laboratories*.

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### Client advisement

The laboratory shall advise the customer of the subcontracting arrangement in writing unless other arrangements have been made with the customer. The customer is advised of subcontracting arrangements by email.

#### 4.4.3

#### 4.5.2

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### Laboratory responsibility

The laboratory is responsible to the customer for the competency of the subcontractor's work, except in cases where the customer or a regulatory authority specifies in writing which subcontractor is to be used.

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#### 4.5.3

### Registry of subcontractors

The laboratory maintains a registry of all subcontractors that it uses for tests and calibrations. The laboratory maintains evidence that the subcontractor meets the competency requirement.

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#### 4.5.4